

1.Task/Activity	Delivery of Concrete	2.Business Function	Delivery
3.Site / Location	Various	4.SWP Ref No	
5.Date	25.05.2021	6.Next Review	25.05.2022
7.Developed By	S Robinson	8.Consulted	J Bowen
9. Permit to Work?		10.R. A. Ref No	

11.Identified HAZARDS from Risk Assessment

Slips/Trips and Falls	Moving vehicles	Falls from height Access / egress		Falling Objects	Trapping		

12.TRAINING REQUIRED

13.PERSONS AT RISK

Site induction	Manual handling	SD-FM11(2)			Fitter	Site Staff				
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14.PPE REQUIREMENTS

							OTHER:
High Vis Clothing	Safety footwear	Gloves	Glasses ®	Hardhat			

15. Hazards. Identified in Risk Assessment

1. Manual Handling
2. Breakdown, Vehicle Faults and loose accessories
3. Distraction whilst operating
4. Working alone
5. Hazardous Substances
6. Mechanical
7. Noise
8. Crowded site
9. Slips trips and falls
10. Entrapment – Work equipment
11. Overturning due to uneven ground

16. PROCEDURE

MAIN SITE HAZARDS

1. . Being struck by mobile plant movement.
2. . Being struck by road traffic.
3. . Overturning due to uneven ground

Control Measures

1. Work area to be sectioned off where possible.
2. Operators trained to operate vehicle from kerbside-not roadside.
3. Operators trained only to operate vehicles on safe, secure ground.

Site

1. All personnel to receive a site induction prior to carrying out any work and sign in in Main Office where required.
2. All operators to perform a site walk around prior to delivery to establish a safe working environment.

Plant Operation (Volumetric Mixer)

1. Only trained and authorised personnel may operate any plant or equipment, please see attached copies for the below personnel.

Equipment/tools

1. Small tools
2. Volumetric Mixer

Vehicle Pedestrian movement

1. You must take great care of vehicles and mobile plant manoeuvring, follow designated access routes, rotating beacons to be used at all times where appropriate on-site/roadside.
2. You must take great care of vehicles and mobile plant manoeuvring. Follow designated access routes, rotating beacons to be used at all times. Follow road and site signage at all times.

Procedure

1. On arrival, park in a safe, secure environment and establish the person in charge of the site/pour.
2. If necessary attend a site induction. For smaller sites conduct a site walk around. Identifying any major hazards, confirming mix specification and method of delivery.
3. Report to the Office any possible issues.
4. Ensure you are wearing appropriate PPE of the operation.
5. Set up the mixer as per the AggSmart mix details.
6. Pour concrete as required.
7. Upon completion empty the mix auger and secure the belt material.
8. Wash down the surrounding area. Secure the mix auger and complete the job details on the tablet.
9. Visually inspect the vehicle and surrounding area before leaving site.

General Safety

1. Maintain good standards of housekeeping within the site, look out for yourself and others around you.
2. Do not smoke or use naked flames in the work area. Smoking is only permitted in the designated area.
3. Keep walkways clear at all times. Take care on uneven ground and watch out for hazards left by someone else, Where possible remove the Hazard to reduce the Risk.
4. You must follow all instructions given to you in the interests of Health & Safety.
5. Do **not** use **mobile phones** or **personal stereos** whilst working.

Personal protection

All persons entering an operational area must wear the following:

1. Safety hard hat.
2. Safety footwear.
3. High visibility clothing, which must be worn at all times in operational areas. This must be kept in a clean condition to maintain the reflective properties.
4. Safety gloves, which must be worn when handling any materials.
5. Safety glasses / Impact Goggles (work dependant)
6. Hearing protection and respiratory protection as and when directed.

17.First Aid Precautions	18.First Aiders
First Aid kit located in vehicle cab.	First Aiders TBC ON SITE

19.Additional Information

SAFE WORKING PROCEDURE



All waste material to be collected and removed from site for correct disposal/recycling.

